This Enrolment Contract is an agreement between: Niche Education Group Pty Ltd - ABN 29 116 420 369trading as the **Australian College of Beauty Therapy (“ACBT”)** With its registered office at:Level 2, 60 Stirling Street, Perth Western Australia 6000 *AND* **THE “STUDENT”:**

**\*Title Surname Given Name (s)**

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**\****Please write the name that you used when you applied for your Unique Student Identifier (USI), including any middle names.*

**Date of Birth Gender**

|  |  |
| --- | --- |
|  | **Male**  **Female**  **Other** |

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| **Unique Student Identifier (USI):**  From 1 January 2015, we ACBT can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-USI/> on computer or mobile device. Please note that if you would like to specify your gender as ‘other’ you will need to contact the USI Office for assistance | | | |
| **Unique Student Identifier (USI):** |  | **Commonwealth Higher Education Student Support Number (CHESSN):** |  |

**🖂 Residential Address**

|  |  |  |
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|  | | |
| **Suburb:** | **State:** | **Post Code:** |

**🕾 Mobile Telephone Number 🕾 Home 🕾 Work**

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|  | **(****)** | **(****)** |

**🖰 Email Address**

|  |  |
| --- | --- |
|  | **Best contact method:** Mobile  Home  Work |

**Emergency contact**

|  |  |
| --- | --- |
| **Name:** | |
| **Relationship:** | |
| **Mobile:** | **Email:** |

**Office Use Only**

|  |  |
| --- | --- |
| Student ID: | Course Commencement Date: |
| Course Attendance Day/Time: | Duration: |

**TOTAL COURSE FEES - Please tick which course you wish to study**

|  |  |  |  |  |  |
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|  | Eyelash Extensions | **$1450.00** |  | Electrolysis | **$850.00** |
|  | Spray Tanning 1 Day Workshop | **$399.00** |  | Electrolysis + Infection Control | **$1000.00** |
|  | Spray Tanning 3 Day Course | **$740.00** |  | Dermaplaning | **$399.00** |
|  | Lash Lifting Workshop | **$320.00** |  | Henna Brow Workshop | **$495.00** |
|  | Gua Sha Workshop | **$250.00** |  | Other: | **$** |

**Please Note:**

* *Textbooks, Uniforms, Kits & other additional course requirements are at an additional cost to course fees unless specified.*

**DO YOU NEED FURTHER INFORMATION or ASSISTANCE?**

🕿 Student Support - (08) 9228 4611 🖰 [enquiries@acbt.edu.au](file:///C:/Users/Articulate/AppData/Local/Microsoft/Windows/INetCache/Content.Outlook/ZRCXJF0C/enquiries@acbt.edu.au)

**METHOD OF PAYMENT**

I would like to pay by EFTPOS (At reception)

I would like to pay by DIRECT CREDIT TO NATIONAL AUSTRALIA BANK

Account Name: AACDS / BSB: 086082 / Acct No.: 592725266 (Please use your name as a reference)

I would like to pay by CREDIT CARD

Visa \*  MasterCard \* Expiry Date       /

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| Card Number |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| Cardholder’s name: |  |  | $ |

**TERMS AND CONDITIONS**

By completing and submitting this enrolment contract to ACBT you are agreeing to:

a) Pay the fees outlined. Your enrolment is subject to the terms and conditions set out in the application form and enrolment contract (amended from time to time).

1. You agree that you have read the enrolment contract in full as well as ACBT’s policies and procedures available on the website, prior to paying any part of the course fees and agree to abide by ACBT’s rules and regulations (as amended by ACBT from time to time).
2. You agree that you have read the Course Information attached.
3. You declare that, to the best of your knowledge, the information provided by you in the application form, this enrolment contract (and all documentation attached to, accompanying or sent in relation to this application form) is true and complete. You acknowledge that ACBT may vary or reverse the decision regarding admission or enrolment made on the basis of any misrepresentations or incorrect or incomplete information provided by you, and you will not get a credit for any subjects or assessments. You authorise ACBT to make enquiries about the details associated with your enrolment.
4. You acknowledge that you will not be permitted to commence any relevant subject in any course until all amounts outstanding are fully paid. ACBT reserves the right to bar or preclude defaulting students from having access to online or on campus tutorials, and/or examinations and/or receiving results of the same and/or being issued with any award.
5. ACBT reserves the right to modify, alter or withdraw any subjects or to make modifications to the course delivery and tutorial or exam schedule or assessments without prior notice.
6. Amounts payable by you to ACBT shall not be assignable to transferable towards the credit or benefit of another student or for any other matter.
7. For students other than online learning students, attendance at all tutorials is compulsory unless a medical certificate is provided.
8. If you exit the course without completing all of the units, a Statement of Attainment (SOA) will be issued for any units completed provided payment for all outstanding fees has been made.
9. You accept that any breach of a term or condition in this enrolment contract and/or ACBT’s rules and regulations (as amended from time to time) will render you liable to disciplinary action or expulsion from ACBT.
10. All rights in and title to the students course of study at ACBT including the course materials and the course curriculum remain the property of ACBT and the Student does not acquire any right, title or interest in them by enrolment, undertaking or completing the course, or otherwise. Any unauthorised provision or use of the course or the course materials or the course curriculum by the Student is to be deemed an infringement of ACBT intellectual property rights and will be in breach of copyright and will be liable for serious penalties. The Student must not directly or indirectly challenge or assist any third party to challenge the validity of ACBT rights in or title to the course and must not register any business name, trade mark, corporate name or any other name or mark that relates to the course without the prior written approval of ACBT.
11. The Student acknowledges that the course materials and course curriculum are confidential and agrees to treat such materials and curriculum in the strictest confidence. The Student must not use or disclose to any person the course materials or the course curriculum provided by ACBT, without the prior written consent of ACBT.
12. For a period of 5 years after completion of the course and/or the expiration or termination of this Agreement, the Student must not assist any third party in any capacity to develop, promote or provide any course, program or training which resembles or is in any way similar to the Course or the Course curriculum, unless express consent has been given by ACBT and which ACBT has full knowledge of. Furthermore, a student who enrols in an ACBT course with the intention of replicating the course or designing a similar course for future benefit or providing information to a third party to replicate or design a similar course must provide such information to ACBT and receive ACBT permission to enrol in the course prior to enrolment.
13. You consent to ACBT making enquiries at any institution (including but not limited to universities or colleges), business or person to confirm the qualifications and /or work experience that you have obtained and you consent to ACBT providing your application form to those institutions, businesses or persons as proof of your consent.
14. You agree that ACBT may use or disclose your information for marketing or other purposes but only to the extent permitted by the relevant privacy legislation.
15. You agree to release ACBT to the full extent permitted by law from any action, suit, claim, demand or damage if ACBT is required to change its rules or fees in accordance to comply with any legislation or requirements of Government or any accrediting or regulatory body.
16. You agree that it is your responsibility to advise ACBT prior to enrolment if support is required with language, literacy or numeracy. ACBT will provide students having difficulty with language, literacy and numeracy skills (identified by self or lecturer), whatever assistance is appropriate, reasonable and equitable at no charge to the student. If further assistance is required, a student may be referred to Commonwealth Adult and Community Education providers or appropriate specialist organisations. Specialist services are not within the scope of ACBT and may incur a fee from the provider. If English is a second language, IELTS of level 5.5 across all bands is required or equivalent testing that satisfies ACBT.
17. You agree to the Assessment Policy.
18. You agree that you have adequate computer skills and access to a stable Internet connection. ACBT does not provide IT technical support for students.

I have read the policies and procedures as stated above and I accept these conditions.

**Unique Student Identifier Authorisation:**

I understand I am required to provide NICHE EDUCATION GROUP PTY LTD with my Unique Student Identifier Number (USI Number) and that NICHE EDUCATION GROUP PTY LTD cannot issue my Statement of Attainment if my USI has not been provided. I give NICHE permission to find, view or update my USI or create my USI when I am not able to obtain my own. (NB: Details used to create your USI must match the details provided on this Enrolment Contract. USI’s can be created here-[***http://www.usi.gov.au/Students/Pages/default.aspx***](http://www.usi.gov.au/Students/Pages/default.aspx)).

**Privacy Statement**

The Australian College of Beauty Therapy (ACBT) is a trading name of the Australasian Academy of Cosmetic Dermal Science (AACDS). The information collected in this form is required to facilitate your enrolment and will be handled and stored in line with the Australasian Academy of Cosmetic Dermal Science’s Privacy and Personal Information Procedures. The Academy reserves the right to verify any of the details you have provided on this form in order to assess your application.

Some information requested on this form is collected to comply with the reporting requirements of the Higher Education Support Act 2003 and will be disclosed to the Commonwealth Department of Education as well as other information regarding your studies with the Institute. If you access Commonwealth Assistance while enrolled with the Institute, information about you and the study you undertake will be provided to the Australian Taxation Office.

Signed as an agreement.

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|  |  |  |
| *Student’s Name* |  | *ACBT Authorised Person* |
|  |  |  |
| *Student’s Signature* |  | *ACBT Authorised Signature* |

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|  |  |  |
| *Date* |  | *Date &Time* |

***For candidates under the age of 18 only***

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| Parent/legal guardian’s Name |  |
| Parent/legal guardian’s Signature |  |
| Parent/legal guardian’s Contact details  Email Address |  |
| Phone/Mobile Number |  |